

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT**

AGENCY: Office of the Chief Technology Officer

CONTRACT NO: CWXXXXXX

CAPTION: FY17 – JUSTIS Technical Support Services

CONTRACTOR: Enlightened, Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of The Criminal Justice Coordinating Council (CJCC) is in need of continued information technology services related to the Justice Information System (JUSTIS). The goal of CJCC is to continue to be able to utilize the JUSTIS components without interruption while a new contract is being formulated. The current Request For Proposal solicitation number Doc292730 was closed on December 15, 2016 with eight Offerors responding with submissions, and the Technical Evaluation Panel convened on December 22, 2016.

The period of performance is from January 10, 2017 through February 9, 2017.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for the contract is \$100,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A.** Enlightened, Inc. have been maintaining and enhancing the JUSTIS components for the last five years. Enlightened is the only entity that currently has access to and familiarity with the structures of the integrity system that could provide the maintenance required for such a small time frame.
- B.** Public Notice of OCP's intent to award a sole source contract was posted to our website for 10 calendar days pursuant to the requirements of OCP Policy 3000. The new posting was submitted to OCP's website on December 28, 2016.

- C. Having any type of service interruption would be a detriment to the agencies utilizing the JUSTIS system. This short term agreement would be used to maintain the current system while the new solicitation is being awarded.
- D. There was no market survey conducted. This is because no other vendor could come in for the short time needed to provide essential services without causing interruption to current services.

5. **CERTIFICATION BY AGENCY DIRECTOR:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

Date

Mannone A. Butler, Esq.
Executive Director
Criminal Justice Coordinating Council

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act (PPRA) of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Jeffrey A. Tisdale
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

Date

Michael Wooten
Deputy Director